

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 17, 2011

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Lila Marek, Arlene Jaguszewski, Sue Kasten, Gary Lewis and Randy Carben. Trustee Alice Vilimek was absent. Also present Director Rose Taylor and Attorney Rachel Rondy.

// President Randy Carben led the board in the Pledge of Allegiance.

2011 - 93 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda.

Upon roll call vote:

Ayes: 5 Trustees Marek, Jaguszewski, Lewis, Kasten and Carben.

Nays: 0

Absent: 1 Trustee Vilimek

Motion Carried.

2011 - 94 Motion by Trustee Lewis and seconded by Trustee Kasten to nominate Mr. Marwin Al Safadi for the open position as Bridgeview Library Trustee. Upon roll call vote:

Ayes: 5 Trustees Marek, Jaguszewski, Lewis, Kasten and Carben.

Nays: 0

Absent: 1 Trustee Vilimek

Motion Carried.

The oath of office was given to Mr. Marwin Al Safadi by Bridgeview Village Clerk John Altar.

2011 - 95 Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular Meeting minutes of September 12, 2011. Upon roll call vote:

Ayes: 6 Trustees Marek, Al Safadi, Jaguszewski, Lewis, Kasten and Carben.

Nays: 0

Absent: 1 Trustee Vilimek.

Motion Carried,

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2011 - 96 Motion by Trustee Jaguszewski and seconded by Trustee Mark to approve the Closed Session minutes of September 12, 2011. Upon roll call vote:
Ayes: 6 Trustees Marek, Al Safadi, Jaguszewski, Lewis, Kasten and Carben.
Nays: 0
Absent: 1 Trustee Vilimek.
Motion Carried.

2011 - 97 Motion by Trustee Lewis and seconded by Trustee Marek to approve the Special Meeting minutes of October 3, 2011. Upon roll call vote:
Ayes: 5 Trustees Marek, Jaguszewski, Lewis, Kasten and Carben.
Nays: 0
Abstain: 1 Trustee Al Safadi.
Absent: 1 Trustee Vilimek.
Motion Carried.

2011 - 98 Motion by Trustee Lewis and seconded by Trustee Marek to approve the Special Meeting Closed session minutes of October 3, 2011. Upon roll call vote:
Ayes: 5 Trustees Marek, Jaguszewski, Lewis, Kasten and Carben.
Nays: 0
Abstain: 1 Trustee Al Safadi.
Absent: 1 Trustee Vilimek.
Motion Carried.

A presentation was given by Mr. Greg Eck, insurance agent for the library. Information packets were distributed to the Board members outlining the proposals of the insurance companies to consider for the employee health insurance.

Trustee Vilimek arrived at 8:11 p.m.

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2011 - 99 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to accept the Humana health and life insurance policy if 100% of the employees covered by insurance accept the doctors listing and we realize a minimum of \$9,500.00 in savings. Upon roll call vote:
Ayes: 6 Trustees Al Safadi, Marek, Jaguszewski, Lewis, Kasten and Carben.
Nays: 0
Abstain: 1 Trustee Vilimek.
Motion Carried.

2011 - 100 Motion by Trustee Lewis and seconded by Trustee Kasten to approve the 4 consent agenda items as listed; 12A approval of treasurer's report dated September 2011; 12B prepaid bills in the amount of \$39,781.68; 12C bills in the amount of \$23,410.11; and 12D transfer of funds in the amount of \$100,000.00.
Upon roll call vote:
Ayes: 6 Trustees Vilimek, Marek, Jaguszewski, Lewis, Kasten and Carben.
Nays: 0
Abstain: 1 Trustee Al Safadi.
Motion Carried.

Director's Report: Director Taylor discussed the SWAN quarterly meeting; Arab American grant; RAILS; loaning e-readers; Crowe/Horwath audit; employees that have left.

Attorney's Report: Attorney Rondy's report will be given in closed session due to a matter of litigation.

Committee Reports: There were no committee reports.

Unfinished Business: 16A Roof Leaks will be discussed in closed session; 16B The rental property has had two people interested in renting. Township of Lyons has not set their schedule for the Board of Review regarding the property taxes. 16C Staff Raises can be discussed in closed session when the matter involves personnel matters; 16D Director Evaluation, not all evaluations were completed by the Board members. There was a discussion of the Director turning in a written list of accomplishments and goals for 2012 to the Board to assist in their evaluation process.

New Business: 17A the health insurance item had already been discussed and voted on; 17B 2012 Board meetings;

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2011 -101 Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the 2012 Board of Trustees Regular Meeting schedule. Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Jaguszewski, Lewis, Kasten, Al Safadi and Carben.
Nays: 0 **Motion Carried.**

The 2012 regular meeting schedule is as follows: January 9, February 13, March 12, April 9, May 14, June 11, July 9, August 13, September 10, *October 15, November 12 and December 10,2012. *The October meeting is the only meeting held on the third Monday of the month. All others are held on the second Monday of the month.

Unfinished Business, cont'd: 17C 2012 Holidays;

2011 -102 Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the 2012 Holiday Schedule. Upon roll call vote:
Ayes: 7 Trustees Marek, Vilimek, Jaguszewski, Lewis, Kasten, Al Safadi and Carben.
Nays: 0 Motion Carried,

The 2012 Holiday schedule is as follows: New Years Day, Sunday, January 1; Closed for New Years Day, Monday, January 2; President's Day, Monday, February 20, Easter Sunday, Sunday, April 8, (not a paid holiday), Mother's Day, Sunday, May 13, (not a paid holiday), Memorial Day, Monday, May 28, Independence Day, Wednesday, July 4, Labor Day, Monday, September 3, Columbus Day, Monday, October 8, Thanksgiving Day, Thursday, November 22, day after Thanksgiving, Friday, November 23, Christmas Eve, Monday, December 24, Christmas Day, Tuesday, December 25 and New Years Eve, Monday, December 31, 2012.

Unfinished Business, cont'd: 17D PLA attendance for Director; discussion of the PLA conference in Philadelphia, PA in March 2012 was discussed. 17E 2012 Budget will be discussed at the next regular board meeting; 17F Vision and Mission Statements, were discussed including long range plans and who would write these statements. This item will be held until January 2012.

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2011- 103 Motion by Trustee Lewis and seconded by Trustee Al Safadi to go into closed session for a matter of litigation.

/ Upon voice vote with all Ayes and no Nays, the **Motion Carried.**

9:29 p.m.

President Carben reconvened the meeting at 10:29 p.m.

2011 -104 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote with all Ayes and no Nays, the **Motion Carried.**

The meeting adjourned at 10:30 p.m.


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Vicki Choate, Recording Secretary e

spectfully submitted.

APPROVED:

Date


Randy

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Alice Vilimek, Secretary