

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
November 14, 2016

ARV  
closed  
5/14/18

President Carben called the meeting to order at 9:07 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Marwan Al Safadi, Nick Lamnatos, Gary Lewis and Randy Carben. Trustees Lila Marek and Arlene Jaguszewski were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

Attorney Ellis gave a brief update on the workers compensation insurance claim of Juan Munoz. She explained the procedures of worker's compensation claims and the settlement phase. The Board discussed worker's compensation claims and the importance of reporting injuries to the Board on a timely basis.

There was no update on Kathy Otto's unemployment compensation claim.

Ms. Kinzel discussed the Christmas Eve and New Year's holidays. Some full time staff members questioned if they would receive 2 unpaid floating holidays in January for their 2 non-scheduled paid holidays that fall on a Saturday this year. After much explanation and clarification that these employees are not scheduled to work on these Saturday holidays and that they are paid for that holiday. It was stated that there is no policy regarding these floating holidays given in the past and no they will not receive unpaid floating holidays in the future.

Ms. Kinzel and Ms. Sebuck discussed Julie's Soto overtime pay starting December 1, 2016. Attorney Ellis will write a letter of explanation to Julie how the overtime will be paid.

Motion by Trustee Lewis and seconded by Trustee Al Safadi to adjourn.

Upon voice vote, with all Ayes and no Nays, **Motion Carried.**  
The meeting adjourned at **9:35 p.m.**

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

closed session  
July 8, 2019  
ARV

APPROVED:

DEC. 12, 2016  
Date

Randy Carben  
Randy Carben, President

Alice L. Vilimek  
Alice Vilimek, Secretary

open session  
Dec 9, 2019  
ALV