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**BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 8, 2021**

President Randy Carben called the meeting to order at 7:04 p.m.

**Upon roll call the following Trustees were present:** Alice Vilimek, Betty Martinez, Marwan Al Safadi, Nick Lamnatos, Gary Lewis and Randy Carben

**Absent:** Alice Porfirio

**Attendees:** Director Chris Sebuck and Attorney Safaa Zarzour

President Randy Carben led the Board and audience in the Pledge of Allegiance.

- 2021- 066** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Agenda.  
Upon roll call vote:  
Ayes: 6 Vilimek, Carben, Lamnatos, Al Safadi, Lewis and Martinez  
Nay: 0  
Absent: 1 Porfirio  
***Motion Carried***
- 2021- 067** Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve Open Session meeting minutes from October 11, 2021 with corrections needed.  
Upon roll call vote:  
Ayes: 6 Vilimek, Carben, Lamnatos, Al Safadi, Lewis and Martinez  
Nay: 0  
Absent: 1 Porfirio  
***Motion Carried***
- 2021- 068** Motion by Trustee Lamnatos and seconded by Trustee Vilimek to approve the three consent Agenda Items as Listed:  
a. Approval of Treasurer's Report – October 2021  
b. Prepaid Bills in the Amount of \$25,839.04  
c. Bills in the Amount of \$7,917.09  
Upon roll call vote:  
Ayes: 6 Vilimek, Carben, Lamnatos, Al Safadi, Lewis and Martinez  
Nay: 0  
Absent: 1 Porfirio  
***Motion Carried***
- o **Directors Report:**
    - Director Sebuck received additional funds from FEMA COVID Grant for five thousand dollars. After resubmitting final Invoices for cleaning and fogging of the Library.
    - Trustees request an update on Ducks Services. They have not sent an invoice statement since April 2021.
    - Director Sebuck stated the water boiler is outdated. The service of the boiler is performed quarterly. It may require a replacement in 2022.
    - Paschn Subcontractor will reach out to Direct Sebuck to provide an assessment on roof.
  - o **Attorney Report:**
    - No updates

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- **Committee Report**
  - Finance- Trustee Lewis, Trustee Al Safadi and Trustee Lamnatos met tonight prior to Board of Trustees meeting to review the 2022 budget. The committee will meet again on December 13<sup>th</sup> prior to Board meeting to review final updates on 2022 budget. Trustee Lewis recapped the budget maintenance, marketing, supplies, services and will discuss salary budget in Closed session.
  - Policy/By-Laws –The committee requests everyone to review the patron recommendations submitted by the Policy/By-Laws committee. November Board meeting is third month discussing the updated handbook proposal.
- **Unfinished Business items:**
  - Tremco Gutter Guard Strap Repair, gutter cleaning, and snow guard proposal tabled for next month.
  - Bridgeview Public Library Patron handbook discussion and action.
  - 2022 Salary Budget Discussion and Action
  - 2022 Operations Budget Discussion and Action
- **New Business**
  - None
- **Items for next Agenda**
  - Bridgeview Public Library Patron handbook
  - Tremco Gutter Guard Strap Repair, gutter cleaning, and snow guard proposal discussion

**2021- 069** Motion by Trustee Lewis and seconded by Trustee Al Safadi requesting Director Sebeck to put together a committed funds resolution of \$350 thousand dollars for 2022 building matters.  
Upon roll call vote:  
Ayes: 6 Vilimek, Carben, Lamnatos, Al Safadi, Lewis and Martinez  
Nay: 0  
Absent: 1 Porfirio  
***Motion Carried***

**2021- 070** Motion by Trustee Lewis and seconded by Trustee Vilimek to go into Closed Session meeting to review 2022 Salary Individual Budget.  
Upon roll call vote:  
Ayes: 6 Vilimek, Carben, Lamnatos, Al Safadi, Lewis and Martinez  
Nay: 0  
Absent: 1 Porfirio  
***Motion Carried***

President Carben reconvened the meeting at 8:03pm. President Carben requested Roll Call.

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Upon roll call the following Trustees were present: Alice Vilimek, Betty Martinez, Marwan Al Safadi, Nick Lamnatos, Gary Lewis and Randy Carben

Absent: Alice Porfirio

2021-072 Motion by Trustee Lewis and seconded by Al Safadi to adjourn.  
Upon voice vote with all Trustees ayes and no nays:  
**Motion Carried.**  
Meeting adjourned at 8:05p.m.


Respectfully Submitted,

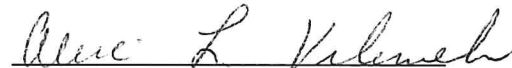
  
Jalilah N. Ahmad, Recording Secretary

Approved:

12/13/2021

Date:

  
Randy Carben, President

  
Alice Vilimek, Secretary