

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 13, 2021

President Randy Carben called the meeting to order at 7:03 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Alice Porfirio, Betty Martinez, Marwan Al Safadi, Nick Lamnatos and Randy Carben

Absent: Gary Lewis

Attendees: Director Chris Sebuck and Attorney Safaa Zarzour

President Randy Carben led the Board and audience in the Pledge of Allegiance.

2021- 055 Motion by Trustee Vilimek and seconded by Trustee Porfirio to approve the Agenda.

Upon roll call vote:

Ayes: 6 Porfirio, Vilimek, Carben, Lamnatos, Al Safadi and Martinez

Nay: 0

Absent: 1 Lewis

Motion Carried

2021- 056 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve Open Session meeting minutes from August 9, 2021 with necessary correction.

Upon roll call vote:

Ayes: 6 Porfirio, Vilimek, Carben, Lamnatos, Al Safadi and Martinez

Nay: 0

Absent: 1 Lewis

Motion Carried

2021- 057 Motion by Trustee Al Safadi and seconded by Trustee Porfirio to approve the three consent Agenda Items as Listed:

a. Approval of Treasurer's Report – September 2021

b. Prepaid Bills in the Amount of \$13,553.19

c. Bills in the Amount of \$19,947.36

Ayes: 6 Porfirio, Vilimek, Carben, Lamnatos, Al Safadi and Martinez

Nay: 0

Absent: 1 Lewis

Motion Carried

o **Directors Report:**

- Director Sebuck received grant funds in the amount of \$ 3322.58 from FEMA. Sebuck applied for the grant by submitting invoices for monthly sanitation services. Director Sebuck reports Tremco sent pictures of gutter guard damage and confirmed no charge for repair.

o **Attorney Report:**

- No updates

o **Committee Report**

- Finance- No updates

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- Policy/By-Laws – The committee has met several times to discuss the Policy/By-Laws. The committee have added a more organizational function to the policy handbook in addition updated the computer policy, added behavior policy, bullying, added unattended children policy, added the general mathematical formula for non-residents fee, and updated the fees/fine policy not to accrue overdue fines on items, etc. The committee requests everyone to read and review the recommendations from the Policy/By-Laws committee for next month’s discussion.
- **Unfinished Business items:**
 - Seasonal Outdoor Property Maintenance Proposal Discussion and Action
- **New Business**
 - Tremco Gutter Guard Strap Repair, gutter cleaning, and snow guard proposal tabled for next month
 - East Parking Lot perimeter concrete proposal discussion and action tabled for later date
 - Bridgeview Public Library Patron handbook discussion and action. Trustee Porfirio provided the Trustees an overview of the committee’s recommendations. The Trustees are required to review the Policy/By-Laws recommendations for next month’s discussion.
 - 2022 Salary Budget Discussion and Action tabled for next month
 - 2022 Operations Budget Discussion and Action tabled for next month
- **Items for next Agenda**
 - Tremco Gutter Guard, Bridgeview Public Library Patron handbook, 2022 Salary Budget and 2022 Operations Budget

2021- 058 Motion by Trustee Al Safadi and seconded by Trustee Porfirio to approve LK Construction & Development proposal for the Plowing and Shoveling service not to exceed the amount of \$14,000.
Upon roll call vote:
Ayes: 5 Porfirio, Vilimek, Carben, Al Safadi and Martinez
Nay: 0
Absent: 1 Lewis
Abstain: 1 Lamnatos
Motion Carried

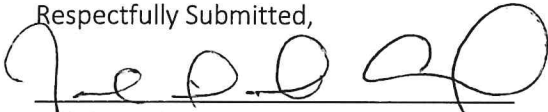
2021- 059 Motion by Trustee Al Safadi and seconded by Trustee Porfirio to approve LK Construction & Development proposal for Weekly Lawn Mowing and Upkeep service not to exceed the amount of \$9,000.
Upon roll call vote:
Ayes: 5 Porfirio, Vilimek, Carben, Al Safadi and Martinez
Nay: 0
Absent: 1 Lewis
Abstain: 1 Lamnatos
Motion Carried

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2021- 060 Motion by Trustee Lamnatos and seconded by Trustee Al Safadi to approve Kamm Insurance Group proposal for the amount not to exceed \$23,422.
Upon roll call vote:
Ayes: 6 Porfirio, Vilimek, Carben, Lamnatos, Al Safadi and Martinez
Nay: 0
Absent: 1 Lewis
Motion Carried

2021-061 Motion by Trustee Vilimek and seconded by Al Safadi to adjourn.
Upon voice vote with all Trustees ayes and no nays:
Motion Carried.
Meeting adjourned at 8:35p.m.

Respectfully Submitted,



Jalilah N. Ahmad, Recording Secretary

Approved:

11/08/2021

Date:



Randy Carben, President

Alice Vilimek, Secretary